



MEMORANDUM

TO: School Superintendents and Charter School Sponsors

FROM: Melissa K. Ambre, Director
Office of School Finance

DATE: June 2010

SUBJECT: Elimination of DOE-PT (Prime Time) Reporting Requirement

DOE-PT (Prime Time)

As of the 2010-2011 school year, the DOE-PT (Prime Time) report will no longer be required as the data necessary to approximate student-teacher ratios can be captured through other required reports. Data necessary to determine Prime Time funding is already being captured through the DOE-ME (Membership) report.

With minor modifications to the NE (Noncertified Personal Data (Employees)) report and information available through the CP (Certified Positions), the Department will have all information needed to evaluate the effectiveness of the Prime Time program and compliance by school corporations.

Questions regarding this memorandum may be directed to Melissa Ambre at mambre@doe.in.gov or by telephone at (317) 232-0841..